

**POTTER COUNTY
COMMISSIONERS' COURT AGENDA**

MARCH 23, 2015

FILED FOR RECORD
POTTER COUNTY, TEXAS

2015 MAR 19 AM 8 40

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, MARCH 23, 2015, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 DESUTY FILLMORE, ROOM 106, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the March 9, 2015 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 4, 2015 through March 18, 2015. [Hood]
3. **MONTHLY TREASURER REPORT:** To recognize the monthly treasurer report. [Jennings]
4. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
5. **FINANCIAL REPORT:** To recognize the Comprehensive Annual Financial Report for the fiscal year that ended September 30, 2014. [Hood]
6. **TAX OFFICE:** To consider and act upon a tax refund for over-payment of taxes. [Aylor, Hood]
7. **DISTRICT CLERK'S OFFICE:** To consider and act upon transferring the part-time position currently in the Jury budget to the District Clerk's budget to assist with the workload created by e-filing. [Hood, Woodburn]
8. **TEXAS ASSOCIATION OF COUNTIES:** To hear a report from TX Association of Counties regarding Affordable Care Act (ACA) to include the new IRS reporting requirements and the ACA Reporting and Tracking Service (ARTS) offered by TAC.
 - A. To consider and act upon participation in the ARTS program offered by TAC HEBP;
 - B. To authorize County Judge to sign the Interlocal Agreement and Contact Designation. (Holland, Wilder)
9. **ACA MEASUREMENT AND STABILITY PERIODS:** To consider and act upon establishment and formal adoption of ACA Measurement and Stability Periods. (Holland, Wilder)

10. **COUNTY EMPLOYEE BENEFITS-WELLNESS PROGRAM:** To hear a request to institute a wellness program for county employees and to take any action necessary. (Sheriff's Department)
11. **SANTA FE PARKING LOT/AT&T:** To consider and act upon an agreement with AT&T allowing a certain number of their employees to park in the parking lot NW of the Santa Fe parking lot but owned by Potter County for a flat monthly fee. Number of parking spaces and fee to be determined. [Tanner]
12. **POTTER COUNTY EXTENSION OFFICE:** To provide an update on open agent positions in Potter County [Brandon Dukes, District Extension Administrator, Texas A&M AgriLife Extension] [Murguia]
13. **REAL ESTATE SALE:** To hear a report on the status of the sale of the 2404 SW 6th Avenue property. [Harder]
14. **INSURANCE PREMIUMS:** To hear a report on insurance premiums for the period of May 1, 2015 through April 30, 2016, from Insurance Agent, Steve Lapp. To recognize the report and approve payment of invoices. [Harder, Lapp]
15. **MASTER PLANNING:** To consider and act upon approving an agreement with Architexas to continue with project master planning and to develop a final construction budget for each project. [Strategic Planning Committee]
16. **FUEL CARD PROGRAM:** To consider and act upon approving the interlocal addendum agreement to switch fuel card vendors to the current State of Texas contract. [Harder]
17. **EQUIPMENT PURCHASE:** To consider and act upon funding for the following hardware in relation to the case management software.
 - a. Dell storage in the amount of \$49,089.29 from Dell Marketing using DIR Contract # DIR-SDD-1951. [Harder, Patrick]
 - b. Cisco networking equipment in the amount of \$6,030.00 from CDWG using DIR Contract # DIR-TSO-2542. [Harder, Patrick]
18. **TECHSHARE AGREEMENT:** To consider and act upon approving the following project agreement and budget.
 - a. Techshare.Courts JP project in the amount of \$717,654.40.
 - 1) Techshare.Courts JP Development Project Addendum as an interlocal agreement
 - 2) Techshare.Courts JP Implementation Agreement as a sole source agreement

19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

ELECTIONS: The transfer of Robbin Ramirez as Deputy Clerk (Randall Sims) effective March 13, 2015.

The employment of Cayla Callaway as a replacement for Robbin Ramirez as Deputy Clerk effective March 23, 2015.

ROAD & BRIDGE: The transfer of Eddie Esparza as a replacement for Juan Cisneros as Crew Leader effective March 1, 2015.

The transfer of Joseph "Ray" Fausto as a replacement for Eddie Esparza as Sign Shop Tech effective March 1, 2015.

The employment of Jeffrey Nemoede as a replacement for Joseph Fausto as Maintenance Tech effective March 23, 2015

The employment of Rory Gomez as a replacement for Dakota Ratliff as Maintenance Tech effective March 16, 2015.

20. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

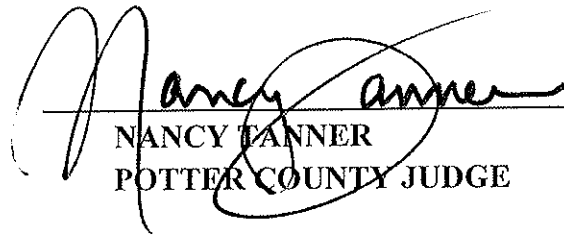
21. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

22. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

23. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

24. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY FANNER
POTTER COUNTY JUDGE